# Õlea

## Function Room Terms & Conditions

Sign This Form

All bookings are required to sign and date this form, emailing it to <u>olea.wsm@gmail.com</u> Without having this, we withdraw the right to cancel any booking.

### Outside Catering / Entertainment

Any outside catering or entertainment requires insurance cover and must be sent to the venue prior to the event.

### Accessibility - First Floor Function Room

Please note that the 'Garden View Function Room' is located on the first floor. Please ensure any bookings made for entertainment purposes are informed of this, prior to the event. We cannot guarantee we will be able to assist with any items which need to be delivered to the first floor.

Please also be aware that, while we do have ground floor toilets, there are no toilet facilities on the first floor or in the Garden View Function Room.

At this time, we do not have any disabled access to our First Floor Function Room.

Security Deposit The security deposit is non refundable.

*Capacity* 'The Garden View' our first floor function room, seats 100 guests. (Seating plan dependent)

Pricing There is no minimum spend

Travel

Parking - Directly opposite, operated by the Royal Hotel. Train - 14 minute walk from Weston Train Station.

#### Children

Children are permitted on the premise until 10pm, as long as they are accompanied by a responsible adult.

#### Security Deposit

The security deposit is non refundable.

#### Alcohol Not Associated With The Premises

The hirer may not bring drinks (alcoholic or non-alcoholic) onto the premises for consumption. If it is found that unauthorised drinks have been consumed on the premises, appropriate charges will be deducted from the security deposit. It is the responsibility of the hirer to ensure their guests adhere to these rules.

#### Damages or loss

Olea will not be held responsible for any damages or loss to individuals on the night of the function. Any damages to the fabric of the building, breakages or loss of any equipment arising from the function, Olea will discuss with the hirer and recoup the costs through the security deposit or other means, if the damages exceed the security deposit.

*Dentification* It is illegal to serve alcohol to anyone under the age of 18. It is advised to anyone who looks under the age of 25 to bring ID (Driver's license/Passport) with them, without valid ID the Olea staff have the right to refuse service. If anyone at the event appears to be excessively drunk or is using threatening / abusive language towards members of staff and/or guests, the sale of alcohol will be refused. If any of the guest's behaviour becomes a threat to the Olea staff, they hold the right to close the bar at any time. Under 18's are permitted up to 10.00PM. Must be accompanied by an adult who will be responsible.

Contact - olea.wsm@gmail.com - 01934 708130 - 14 South Parade, Weston-super-Mare, BS23 1JN

Print Name

Signed By \_\_\_

Date \_